



EDUCATION LOAN SCHEME OF NSFDC

Operational Guidelines

1. Please go through the Terms & Conditions before applying.
2. Only on-line application shall be accepted.
3. Please fill in the mandatory fields marked * carefully
4. Select Institute through drop-down menu. There is no provision for entering new institute name. If the institute of your choice is not available please get in touch through help line.
5. Generate password for future use.
6. Do not forget to enter the security code in the space provided.
7. After submission of application you will get acknowledgement ID. Preserve the ID for future log-in.
8. Get a print out of the filled in application form. A signed copy of the application form would be required before disbursement.
9. You have to upload verification certificate duly filled in and authenticated by the Institute in pdf format. For this you can download verification certificate from the link provided after logging in by user Id (Acknowledgement Id), Password (You generated) and your date of birth.
10. You can view status of your application at any point of time through your log-in.
11. You need not submit application further if you find that you have provided some wrong information/ data. You can update the same application you have already submitted through the link provided.
12. Please do not change your Tel/ Mobile no.

Following documents will be required during Documentation

- a) Application form signed by the applicant and his / her Father/Mother/Guardian as co-loanee.
- b) Two copies of recent 3.5X3.5 cm size colored photographs
- c) Original & photocopy copy of SC Certificate issued by the Competent Authority
- d) Income Certificate [Certificate issued by Prodhan, Sabhapati, Chairman of Municipality, Municipal Councilor, Block Development Officer, Sub-Divisional Officer, Additional District Magistrate, Any Gazetted officer, MP, MLA may be accepted]
- e) Copy of Ration Card, Voter's ID Card, Electricity/ Telephone Bill, Passport, Pass Book issued by Any Nationalised Bank, Certificate issued by appropriate Authority as proof of residence.
- f) Certification by the Institute in prescribed format duly signed and bearing seal of the Institute.